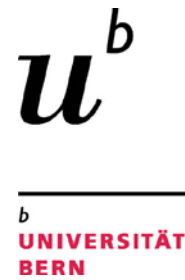


The **Clinical Trials Unit (CTU) Bern** is a core facility of the Department of Clinical Research of the University of Bern with strong links to the Inselspital, Bern University Hospital. CTU Bern supports and collaborates in clinical studies primarily initiated by investigators of the University of Bern and collaborating institutions.



We are looking for a:

Central Data Monitor (60-100 %)

As Central Data Monitor at CTU Bern, you will be a part of the Quality Assurance and Monitoring workflow. The aim of central data monitoring, that is the performance of centralized checks of accumulating study data, is to ensure that clinical trials are conducted to a high quality standard. The checks are performed regularly throughout the duration of the study and include range, plausibility, and consistency checks. As some measures are based on statistical techniques, you will collaborate closely with the Statistics and Methodology workflow at CTU Bern. Furthermore, you will be working with clinical researchers and study personnel of collaborating institutions and external partners.

Main tasks:

- Participation in the planning of the central data monitoring activities for clinical trials and observational studies, including the creation of supporting documents, such as the central data monitoring plan
- Validation of study-specific data
- Compilation of data reports & query management
- Contact person for all project stakeholders
- Participation in consultancy services and providing support for study sites and sponsors regarding regulatory questions and tasks
- Participation in GCP-teaching courses for clinical research professionals

Requirements:

- Education in the field of health care or paramedical background would be an asset
- Experience in performing central data monitoring activities would be an asset
- Experience with Clinical Trial Management Systems (CTMS) or in IT would be an asset
- Good knowledge of ICH-GCP guidelines of clinical research
- Good knowledge of MS-office applications
- Attention to record keeping, detail, and quality
- High sense of responsibility and very good organizational skills and willingness to learn
- Fluent in English (written and oral), German and French would be an asset
- Ability to work cooperatively in a team as well as independently

We are offering an interesting and varied position in a dynamic international academic environment. CTU Bern is actively committed to high quality research.

The post is available immediately, with negotiable starting date. Salary depends on qualification and experience and the salary scale of the cantonal administration of Bern.

If you are interested in this position, please send your CV with motivation letter to Larisa Cárdenas:

hr@ctu.unibe.ch

For further information on the position, please contact Dr. Felix Rintelen, Tel: +41 31 631 59 17,

felix.rintelen@ctu.unibe.ch